

ELLINGTON HOUSING AUTHORITY

February 23, 2010

Regular Meeting

- 1) Meeting called to order @ 7:08 P.M..
- 2) Members present: Peg Bean, Kathy Cusson, Steve Schindler and Deb Stauffer. Also present: Ted Yampanis, Director and Gail Gessay, Recording secretary. Absent: Mort Heidari.
- 3) The minutes of the January meeting were reviewed. Peg motioned to accept the minutes, 2nd by Deb. Motion passed.
- 4) Public forum: none present.
- 5) Financial matters: Ted had 3 quotes for the siding project. Ted is recommending that EHA goes with RER Associates for 2 reasons. The first is their bid is the lowest and EHA also knows the quality of their work. Ted has submitted a request to the state for authorization to use the STIF Funds for the job. A response has not yet been received. Ted feels an architect will also be needed for this project. Also, a 10% contingency factor should be considered with this siding project. Ted proposed that EHA goes with RER Associates with their quote of \$ 90,250.00. The contract will not be signed until we get CHFA's approval to use the reserve funds. Kathy motioned to use RER as stated pending CHFA approval for release of the funds. Deb 2nd the motion, motion passed. Thanks to the town EHA now has a new computer, which was paid by Nick DeCorletto. Ted mailed a letter of thanks to the town.
- 6) Unit vacancy report: the rent for unit # 6 is paid through the end of February. Some trim repair and floor cleaning is all that's needed when she moves out. The new tenant will be moving in March 15th so we'll only be losing 2 weeks rent.
- 7) Maintenance: no maintenance issues.
- 8) Unfinished business: the tenant in unit# 35 is expected to return March 9th.
- 9) New business: no new business.
- 10) Meeting adjourned @ 7:39 P.M.. The next meeting is scheduled for Tuesday March 30th, 2010 @ 7:00 P.M. @ Snipsic Village.

Respectfully submitted,

Gail Gessay
Gail Gessay, Recording Secretary
Ellington Housing Authority